

# **SIYATHEMBA MUNICIPALITY**

**SDBIP DRAFT**

**BUDGET 2011/2012**

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## **1 INTRODUCTION**

This document provides for the annual submission of the Service Delivery and Budget Implementation Plan (SDBIP) as required in terms of the Municipal Finance Management Act. It should be read in conjunction with the Municipality's Intergrated Development Plan (IDP), Budget and Strategic Business Unit Business Plans for the financial year 2011/2012.

The SDBIP gives affect to the Integrated Development Plan (IDP) and budget of the municipality therefore the IDP and budget must are fully aligned with each other, as required by the MFMA. The SDBIP provide the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance.

The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end-of-year targets and implementing the budget.

## **2 LEGISLATIVE FRAMEWORK IN TERMS OF MFMA**

The Municipal Finance Management Act (MFMA) of 2003 is aimed to secure sound and sustainable management of the financial affairs of municipalities and to establish treasury norms and standards through continually promoting transparency, participation and accountability of municipalities.

The MFMA requires that municipalities prepare a Service Delivery and Budget Implementation Plan as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Interated Development Plan Strategy. According to section I of the Act a service delivery and budget implementation plan means a detailed plan approved by the mayor of a municipality in ter of section 53(1)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of the year
  - (i) Revenue to be collected, by source; and
  - (ii) Operating and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter;
- (c) Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54 (1)(c);

In terms of Section 53 (3) of Municipal Finance Management Act (MFMA) No. 56 of 2003. The mayor must ensure-

- (a) that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out the service delivery and budget implementation plan, are made public no later then 14 days after the approval of the service delivery and budget implementation plan; and
- (b) that the performance agreements of the municipal manager, senior managers and any other categories of official as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to the council and the MEC of local government in the province.

## Budget breakdown

KEY PERFORMANCE AREA	PRIORITIES	PROJECTS	R-OVER 2010/2011 000	OPEX 2011/2012 000	CAPEX 2011/2012 000	REVENUE 2011/2012 000	SURPLUS/ (DEFICIT) 2011/2012
Basic Service Delivery	MIG - National Allocation	Marydale begraaftplaas	-	-	2,835,364	2,835,364	-
	MIG - National Allocation	Opgradering van vuilis stortingsterrein	-	-	2,166,000	2,166,000	-
	MIG - National Allocation	Voltooiing van teerpaai	-	-	4,167,228	4,167,228	-
	MIG - National Allocation	Opgradering van teerpaai	-	-	1,077,408	1,077,408	-
	Provincial allocation - EPWP	EPWP	-	1,449,000	-	1,449,000	-
	Dept Sports Arts & Culture - Revenue Generated	Library development & transformation	-	542,000	-	542,000	-
	Equitable Share	Free Basic Services	-	7,538,190	-	7,538,190	-
	Revenue generated	Property Rates	-	-	-	6,812,065	6,812,065
	Revenue generated	Penalties and collection charges	-	-	-	1,613,455	1,613,455
	Revenue generated & anticipated expenses	Licences & Permits	-	-	-	47,500	47,500
	Revenue generated & anticipated expenses	Rental of facilities & equipment	-	-	-	625,170	625,170
	Revenue generated & anticipated expenses	Electricity	-	8,185,840	-	10,618,680	2,432,840
	Revenue generated & anticipated expenses	Water	-	1,250,000	-	7,412,800	6,162,800
	Revenue generated & anticipated expenses	Sanitation	-	-	-	4,891,322	4,891,322
	Revenue generated & anticipated expenses	Refuse	-	-	-	2,250,000	2,250,000
	Revenue generated & anticipated expenses	Service Charges - Other	-	-	-	146,800	146,800
	Revenue generated & anticipated expenses	Other income	-	-	-	248,415	248,415
	Revenue generated	Agency Services/Licences	-	-	-	1,730,000	1,730,000
	Own Resources	Repairs & Maintenance	-	3,938,650	-	-	-3,938,650
	Own Resources	General Expenses	-	5,654,945	-	-	-5,654,945
	Revenue generated	Fines	-	-	-	596,973	596,973
Municipal Institutional Transformation	MSIG	MSIG (Refer to business plan for 2011/2012 for more detail)	-	790,000	-	790,000	-
			-	-	-	-	-
			-	-	-	-	-
Local Economic Development	LED	Refer to IDP for more detail	-	-	-	-	-
Municipal Finance viability & transformation	FMG	FMG (Refer to business plan for 2011/2012 for more detail)	-	1,450,000	-	1,450,000	-
			-	-	-	-	-
	Revenue generated	Fines	-	-	-	596,973	596,973
	Equitable Share	Government Grants and Subsidies	-	-	-	9,271,977	9,271,977
	Interest earned	Debtors	-	-	-	650,000	650,000
	Interest earned	External Investments	-	-	-	95,000	95,000
	Interest paid	DBSA Loans (Fleet)	-	387,000	-	-	-387,000
	Own Resources	Salaries & benefits (Personnel, Councilors & Ward Committee Members)	-	25,150,345	-	-	-25,150,345
	Councillors contribution towards the community	Youth development, old age, woman and children	-	60,000	-	60,000	-
		Woman empowerment	-	100,000	-	100,000	-
		Indigent Funerals, HIV & Aids and Hunger Alleviation	-	190,000	-	190,000	-
		Financial assistance to learners and licences/sport, arts and culture	-	75,000	-	75,000	-
		Town cleaning and indigent housing repairs	-	75,000	-	75,000	-
	Depreciation	Depreciation on assets	-	150,000	-	-	-150,000
	Collection costs	Collection costs: Payments to Credit Worx	-	300,000	-	-	-300,000
Bad debts	Bad debt - Debtors and Collection cost on recovery of debt: Credit Worx	-	1,240,350	-	-	-1,240,350	
Good Governance and Public Participation (See Targets of MM & Other Departmental Heads)	Council Meetings	Council Meetings	-	-	-	-	-
		Ward Committee meetings	-	-	-	-	-
		Council meets the people	-	-	-	-	-
		Committee meetings	-	-	-	-	-
		IDP revenue	-	-	-	-	-
		Budget Steering Committee Meetings	-	-	-	-	-
		Management Meetings (including meeting with councillors)	-	-	-	-	-
		Budget meetings	-	-	-	-	-
		Local Labour Forum meetings	-	-	-	-	-
		Inter Governmental	-	-	-	-	-
		Forum meetings	-	-	-	-	-
				-	-	-	-
Total Budget			-	58,526,320	10,246,000	70,122,320	1,350,000

## The SDBIP Concept

The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. It will facilitate the accountable role that managers hold to the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, performance of senior management and the achievement of the strategic objectives as laid out in the IDP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning an target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and end-of-year annual reports.

## Components of the SDBIP

- u Monthly projections of revenue to be collected for each source
- u Monthly projections of expenditure (operating & capital) and revenue for each vote
- u Quarterly projections of service delivery targets and performance indicators for each vote

## (a) Monthly projections of revenue to be collected for each source

	July	August	September	October	November	December	January	February	March	April	May	June
	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Service Charges	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734	2,097,734
Property Rates	567,672	567,672	567,672	567,672	567,672	567,672	567,672	567,672	567,672	567,672	567,671	567,673
Penalties and collection charges	134,455	134,455	134,455	134,455	134,455	134,455	134,455	134,455	134,455	134,455	134,454	134,455
Rental: facilities and equipment	52,098	52,098	52,098	52,098	52,098	52,098	52,098	52,098	52,098	52,098	52,098	52,098
Int earned- external investments	7,917	7,917	7,917	7,917	7,917	7,917	7,917	7,917	7,917	7,917	7,916	7,917
Int earned-outstanding debtors	54,167	54,167	54,167	54,167	54,167	54,167	54,167	54,167	54,167	54,167	54,166	54,167
Fines & Licences and Permits	53,706	53,706	53,706	53,706	53,706	53,706	53,706	53,706	53,706	53,706	53,706	53,706
Income: Agency Services	144,167	144,167	144,167	144,167	144,167	144,167	144,167	144,167	144,167	144,167	144,166	144,167
Other Income	32,935	32,935	32,935	32,935	32,935	32,935	32,935	32,935	32,935	32,935	32,934	32,935
EPWP	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750
Capital funding	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833
Grants and Subsidies	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095	1,724,095
<b>Total Revenue by Source</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,527</b>	<b>5,843,524</b>	<b>5,843,529</b>

Overall Total (including capital and epwp) 70,122,320

COMMENTS
Property Rates includes - Residential, State, Business, Public Infrastructure Organisations and Farmers
Service charges includes - Electricity, Water, Sewerage and Refuse.
Capital Funding - Cemeteries, Waste Water (Refuse Site) and Graveyard

## (b) Monthly projections of expenditure for each source

	July	August	September	October	November	December	January	February	March	April	May	June
	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Employee related costs (including employee social contribution)	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362	1,937,362
Remuneration of councillors	158,501	158,501	158,501	158,501	158,501	158,501	158,501	158,501	158,501	158,501	158,501	158,500
Bad debts	103,363	103,363	103,363	103,363	103,363	103,363	103,363	103,363	103,363	103,363	103,363	103,363
Collection costs	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Interest paid	32,250	32,250	32,250	32,250	32,250	32,250	32,250	32,250	32,250	32,250	32,250	32,250
Repairs and maintenance	328,221	328,221	328,221	328,221	328,221	328,221	328,221	328,221	328,221	328,221	328,221	328,221
Depreciation and Asset Impairment	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Bulk purchases	786,320	786,320	786,320	786,320	786,320	786,320	786,320	786,320	786,320	786,320	786,320	786,320
Grants and Subsidies	673,349	673,349	673,349	673,349	673,349	673,349	673,349	673,349	673,349	673,349	673,348	673,350
General expenditure	699,579	699,579	699,579	699,579	699,579	699,579	699,579	699,579	699,579	699,579	699,579	699,579
EPWP	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750	120,750
Capital funding	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833	853,833
<b>Total Revenue by Source</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,027</b>	<b>5,731,026</b>	<b>5,731,027</b>

Overall Total (including capital and epwp) 68,772,320

Surplus 1,350,000

Surplus funds will be used to pay outstanding creditors as at 30 June 2011.

			July			August			September			October		
			Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0
Department: Municipal Manager			471,417		49,000	471,417		49,000	471,417		49,000	471,417		49,000
Vote: Council & Executive - Council			471,417	-	-	471,417	-	-	471,417	-	-	471,417	-	-
Total Revenue for the Year	588,000													
Total Opex for the Year	5,657,007													
Overall Total	6,245,007													
Overall Totals according to Vote/MM Targets			6,245,007											
Surplus/deficit on vote	-5,069,007													
Difference	-													

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Department - Technical Services	3,101,320	853,833	974,583	3,101,320	853,833	974,583	3,101,320	853,833	974,583	3,101,320	853,833	974,583
Vote: Comorates	3,383		-	3,383			3,383			3,383		
Vote: Fire Brigade	2,625		-	2,625			2,625			2,625		
Vote: Disaster Management	2,500		-	2,500			2,500			2,500		
Vote: Camping Facility	1,167		-	1,167			1,167			1,167		
Vote: Public Works	543,275		-	543,275			543,275			543,275		
Vote: Parks & Recreation	111,425		-	111,425			111,425			111,425		
Vote: Cleansing	343,547		-	343,547			343,547			343,547		
Vote: Sewerage	471,554		-	471,554			471,554			471,554		
Vote: Airstrip	1,250		-	1,250			1,250			1,250		
Vote: Electricity Services	974,695		-	974,695			974,695			974,695		
Vote: Water Distribution	523,483		-	523,483			523,483			523,483		
Vote: Health	1,667		-	1,667			1,667			1,667		
Vote: Projects (provincial grants & subsidies) - EPWP	120,750		120,750	120,750		120,750	120,750		120,750	120,750		120,750
Vote: Projects (national grants & subsidies) - MIG		853,833	853,833		853,833	853,833		853,833	853,833		853,833	853,833
Vote: Projects (Internally Generated Funds)												
Total Revenue for the Year	11,695,000											
Total Opex for the Year	37,215,843											
Overall Total	48,910,843											
Overall Totals according to Votes	48,910,843											
Difference	-0											
Total Capex for the Year	10,246,000											
Overall Totals according to Votes (Including Capital)	10,246,000											
Difference	-0											

Yearly projections of expenditure (operating & capital) and revenue for Department

Department: Municipal Manager  
Department: Finance  
Department: Corporate & Community Services  
Department: Technical Services

Overall Totals			
Revenue	Opex	Capex	Capex Funding
R 588,000	R 5,657,007	R -	
R 54,937,847	R 8,564,358	R -	
R 2,901,473	R 7,089,113	R -	
R 1,449,000	R 37,215,843	R 10,246,000	R 10,246,000
R 59,876,320	R 58,526,321	R 10,246,000	R 10,246,000
R 1,350,000			



[illegible]

Department- Office of the Municipal Manager  
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-11		Month Ending Aug-11		Month Ending Sep-11		Month Ending Oct-11		Month Ending Nov-11		Month Ending Dec-11		Month Ending Jan-12		Month Ending Feb-12		Month Ending Mar-12		Month Ending Apr-12		Month Ending May-12		Month Ending Jun-12			
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1. To effectively support internal political interfaces	1. Scheduled Council meetings with full preparation	12	R 67,884	R 7,056			1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting			
	2. Special Council meetings	6	R 33,942	R 3,528			1 Sp. Council meeting				1 Sp. Council meeting				1 Sp. Council meeting				1 Sp. Council meeting				1 Sp. Council meeting				1 Sp. Council meeting			
	3. Council committee meetings	12	R 67,884	R 7,056			1 coun comm meeting		1 coun comm meeting		1 coun comm meeting				1 coun comm meeting		1 coun comm meeting		1 coun comm meeting		1 coun comm meeting		1 coun comm meeting		1 coun comm meeting		1 coun comm meeting			
2. To effectively support external political interfaces	1. Intergovernmental Relation Forum	4	R 30,548	R 3,175				Intergov Forum meet					Int. Govern meetings						Int. Govern meetings					Int. Govern meetings			Int. Govern meetings			
	2. % of Forum Decisions implemented	100% of disc effc.	R 15,274	R 1,568					Forum decis meeting					80% Forum Decis. Met					Forum decis meeting								20% Forum Decis. Met			
	3. Council meets the people	16	R 123,688	R 12,877					4 Coun meet the people					4 Coun. Meet the people				4 Coun meet the people								4 Coun. Meet the people				
3. To effectively support high level strategic and operational interfaces and activities	1. Success of performance management for direct reports reviews (quarterly review)	100%	R 226,280	R 23,520					PMS reports					PMS report					PMS report							PMS report				
4. To ensure Performance Management & Reporting	1. Completion of 2010/2011 Annual Report	1	R 147,082	R 15,288			2007/08 Annual Report					2009/10 Annual Report																		
	2. Number of management Performance Reports submitted to Council	4	R 588,329	R 61,152					Performance reports to Council					Performance reports to Council					Performance reports to Council							Performance reports to Council				
	1. Approval of an MSA compliant IDP by Council (Annual Review) - September	1	R 56,570	R 5,880					Annual Review																					
5. Ensure development of a credible Integrated Development Plan	2. % of Identified IDP Projects completed to business plan	100%	R 56,570	R 5,880										Report on prog. Of IDP																
6. Development of policies and by-laws	1. No. of identified policies completed (Special Development Framework, Environmental Management, HR Review, Anti Corruption, Mining Policy, Conflict Manag)	1 policy per 2 mth	R 183,853	R 18,110	SDF				Environm. Managem.						All pol. Reviewed and completed															
	2. Review standard by-laws & submit to council for adoption	26	R 551,556	R 57,330																										
7. Ensure effective customer care	1. Review of customer care policy (No. of Customer complaints satisfactory attended to/resolved)	100%	R 113,140	R 11,760	Report on cus tomer care		Report on cust. Care		Report on cust. Care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care		Report on cus tomer care					
8. Ensure effective financial management	1. % attainment of Budgetary allocations	Not more than 5% variance	R 565,701	R 58,800	Sect. 71 report		Sect. 71 report		Sect. 71 report					Pol. Review & report																
9. Ensure effective administrative management & internal controls	1. Establish targets of administration	100%	R 141,425	R 14,700	Targets set & adopted		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report					
	2. Monthly Departmental reports	36	R 141,425	R 14,700	Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report		Monthly report					
	3. HOD's Meetings	24	R 56,570	R 5,880	2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings					
	4. Audit committee meetings	4	R 56,570	R 5,880					Audit Com Meeting						Audit Com Meeting															
	5. Answering of internal audit reports	4	R 56,570	R 5,880					Internal AR						Internal AR															
	6. Submission of bi-monthly reports by directorates to Council for oversight	6	R 113,140	R 11,760			BM Reports				BM Reports				BM Reports						BM Reports					BM Reports				

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-08		Month Ending Aug-08		Month Ending Sep-08		Month Ending Oct-08		Month Ending Nov-08		Month Ending Dec-08		Month Ending Jan-09		Month Ending Feb-09		Month Ending Mar-09		Month Ending Apr-09		Month Ending May-09		Month Ending Jun-09			
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
10. Ensure effective technical management	1. Monitoring of conditional grants according to business plans - monthly reports	100%	R 113,140	R 11,760	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report			
	2. Monitoring of DBSA Loan against business plans	100%	R 113,140	R 11,760	Monthly Report		Monthly Report		Quarterly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report			
	3. % spending of Budget - O&M	100%	R 113,140	R 11,760	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report			
	4. Eradication of Back Logs - SDBIP targets	100%	R 113,140	R 11,760	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report			
	5. Reduction in downtime in Basic Services - Water (days p.s) (Electricity (days p.s))	12 days p.s	R 113,140	R 11,760	Quarterly dlt report		Quarterly dlt report																							
11. Ensure effective planning and project management	1. Review and approval of LED Strategy	100%	R 141,425	R 14,700					LED strat adopted																					
	2. Develop a Spatial Development Framework	100%	R 141,425	R 14,700					SDF all with DM Reviewed & Action																					
	3. Review Water Services Development Plan	100%	R 141,425	R 14,700																										
	4. Review disaster management plan (linked to DME plan)	100%	R 141,425	R 14,700					DMP linked to DM																					
12. Human Resource Development	1. Review & report on Equity Plan	4	R 156,568	R 16,170	Reviewed & report					Equity Report							Equity Report				Reviewed & report						Equity Report			
	2. Review & report Workplace Skills Plan	1	R 42,428	R 4,410													Work Skills Plan Report													
	3. Review and approve Organogram	1	R 42,428	R 4,410					Reviewed & approved																					
	4. % Implementation of Workplace Skills Plan	100%	R 42,428	R 4,410														Training Completed									Training Completed			
13. Labour Relations	1. Local Labour Forum meetings	4	R 212,138	R 22,050					Meeting & Report								Meeting & Report				Meeting & Report					Meeting & Report				
	2. Disciplinary Cases Reported & Completed	100%	R 70,713	R 7,350	As required																									
14. Health, Safety, & Environment	1. No of Health & Safety Committee meetings	4	R 113,140	R 11,760					Meeting								Meeting				Meeting					Meeting				
	2. Bi-Monthly H & S reports	6	R 113,140	R 11,760	Report				Report								Report									Report				
	3. Prepare H & S equipment schedule	1	R 28,285	R 2,940													H&S Schedule													
	4. Safety equipment issued according to schedule	100%	R 28,285	R 2,940	As per schedule																									
15. Public participation & good governance	1. No of Ward Committees held (monthly)	44	R 141,425	R 14,700	1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards				1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards		1 Meeting per 4 wards			
	2. No of IDP Reg meetings	4	R 28,285	R 2,940					IDP meeting								IDP meeting													
	3. No of Budget Consultation meetings	6	R 56,570	R 5,880													3 meetings on budget								3 meetings on budget					
	4. Other Public Consultation sessions	6	R 56,570	R 5,880			Public Consultat.				Public Consultat.						Public Consultat.				Public Consultat.					Public Consultat.				

KIAAD: ALGEMENE UITSLAAG				
VOTE - 0001	5,669,007	No of hours	Total hours per year	breakdown per Rand
Government Grants and Subsidies			Expenses	Income
Equitable Share				583,800
Sport development				
Administration fees and unknown receipts				20,000
Remuneration of councillors, ward committees, wages and motor allowances			2,713,007	
Repairs and maintenance			70,000	
General expenses including mayoral programs			2,853,000	
			5,657,007	588,000

Priority of targets/vote	Percentage	Amounts Spilled	Amounts Spilled
Indicators		Expenditure	Revenue
1	3.00%	R 169,710	R 17,640
2	3.00%	R 169,710	R 17,640
3	4.00%	R 226,280	R 23,520
4	13.00%	R 735,411	R 76,440
5	2.00%	R 113,140	R 11,760
6	13.00%	R 735,411	R 76,440
7	2.00%	R 113,140	R 11,760
8	10.00%	R 565,701	R 58,800
9	10.00%	R 565,701	R 58,800
10	10.00%	R 565,701	R 58,800
11	10.00%	R 565,701	R 58,800
12	5.00%	R 282,850	R 29,400
13	5.00%	R 282,850	R 29,400
14	5.00%	R 282,850	R 29,400
15	5.00%	R 282,850	R 29,400
	100%	5,657,007	588,000

Department- Office of the CFO  
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-11		Month Ending Aug-11		Month Ending Sep-11		Month Ending Oct-11	
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1. Ensure accurate and timely reporting and planning	1. Monthly budget control, reconciliation of general ledger accounts and report accordingly	12	R 372,550	R 2,389,796	Monthly report		Monthly report		Monthly report		Monthly report	
	2. Submission of financial statistics to sector departments and financial institutions (DPR, G, ABSA and Policy to Some)	12	R 372,550	R 2,389,796	Monthly report		Monthly report		Monthly report		Monthly report	
	3. MFMA quarterly reports to Council, National Treasury and Provincial Treasury (MISC, LTC, ME, MFMA, BM)	4	R 115,619	R 741,661	Quarterly report submitted		Quarterly report submitted		Quarterly report submitted		Quarterly report submitted	
	4. MFMA Section 11(4), 44 & 71 Reports (AG, AG, CAA, CFA, OSA) - FMS Monthly Reporting	12	R 372,550	R 2,389,796	Report submitted		Report submitted		Report submitted		Report submitted	
	5. Timely submission of Mid-year report (SZ) to Accounting Officer for review	1	R 25,693	R 164,814								
	6. Non-financial reports - Accounting Officer to submit to Council, National and Provincial Treasury as per MFMA requirements	1	R 25,693	R 164,814								
2. To develop a compliant budget and financial statements in GAMAP/GRAP format	1. "SABP" developed - Deadline 31 March & 31 May Yearly - Quarterly Report	4	R 25,693	R 164,814					Quarterly report submitted			
	2. SABP quarterly reporting	1	R 25,693	R 164,814								
	3. Timely preparation and submission of Annual Financial Statements to Audit General in newly accepted GAMAP/GRAP format	1	R 235,520	R 1,510,791	AFS submitted for review		AFS submitted to AG					
	4. Completion and preparation of Audit Working Paper File for External Auditor	1	R 235,520	R 1,510,791	Completed throughout the year		Submitted to AG					
	5. Preparation and development of draft & approved budget	2	R 128,465	R 824,068			Submit Budget & BDP		Draft Budget WIP		Draft Budget WIP	
	6. Timely approval of annual budget (final) as per required timeframe of the MFMA	1	R 128,465	R 824,068			Key Deadlines to Council					
3. Ensure effective capacity development and support in the financial unit	1. Preparation and approval of Adjusted Budget	1	R 128,465	R 824,068								
4. Establish and maintain financial systems and policies	1. Approval of service level agreement and framework with specific time frame for financial management support and capacity building	80%	R 214,109	R 1,373,446	Approved Service L Agreement							
	2. Performance reviews conducted with Financial Personnel - Middle Management	4	R 214,109	R 1,373,446					Performance Report			
	3. Implement effective systems of revenue collection and subsuming of data as per MFMA requirement	12	R 224,814	R 1,442,118	Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	4. Ensure 100% collection and receipt of grant funding as per toRSA allocation	12	R 224,814	R 1,442,118	Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	5. Annual review and implementation of approved credit control and debt collection policy	1	R 77,079	R 494,441	Review Policy							
	6. Develop & implement a Property Rates policy	1	R 77,079	R 494,441	Policy to be approved by Council 30 July 2012							
5. To ensure compliance with the MFMA and control over financial activities	7. Timely payment of creditors based on the financial resources of the municipality	12	R 224,814	R 1,442,118	Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days	
	8. Preparation and implement a valuation risk	1	R 77,079	R 494,441	Implement latest July 2011 - On going		On going		On going		On going	
	9. Ensure improvement in internal control weaknesses identified Internal and External Audit including answer of audit queries from both the AG and Shared Services Int. Aud.	12	R 224,814	R 1,442,118	Monthly		Monthly		Monthly		Monthly	
	10. Annual review and development of other applicable revenue policies as required by the MFMA and other related policies	100%	R 77,079	R 494,441								
	11. Ensure recovery of consumer and sundry debt that has not yet been handed over to the Collecting Agency (Service Provider)	50%	R 77,079	R 494,441	Debt Recovered		Debt Recovered		Debt Recovered		Debt Recovered	
	12. Implement an effective system of expenditure control in compliance with MFMA requirements	12	R 179,852	R 1,153,695	Monthly Report		Monthly Report		Monthly Report		Monthly Report	
6. To effectively support internal political interfaces	1. Ensure implementation of the supply chain management regulations and approve policy with the assistance of all staff (Lower, Middle & Senior Managers) Month	1	R 179,852	R 1,153,695	Pol. & Reg SCM Monthly Report		Pol. & Reg SCM Monthly Report		Pol. & Reg SCM Monthly Report		Pol. & Reg SCM Monthly Report	
	2. Apply an effective cash flow and investment management system as per approved policy requirements and reconciliation	1	R 179,852	R 1,153,695	Cashflow Mng System		Cashflow Mng System		Cashflow Mng System		Cashflow Mng System	
	3. Establish an effective store and inventory system - Ask for proposals if the need arises or if value for money assertion is addressed	1	R 179,852	R 1,153,695	Pol. & Recor's Monthly		Pol. & Recor's Monthly		Pol. & Recor's Monthly		Pol. & Recor's Monthly	
	4. Annual review and development of applicable expenditure policies as required by the MFMA	1	R 25,693	R 164,814					Established			
	5. Implement an effective system of asset and risk management in compliance with the MFMA (Asset Counts Monthly)	1	R 179,852	R 1,153,695					Established			
	6. Supervision over finance staff	12	R 179,852	R 1,153,695	Daily		Daily		Daily		Daily	
7. To ensure proper Leave Planning within Department	7. Ensure 100% maintenance and security in respect of the general ledger accounting system (Service Provider)	12	R 179,852	R 1,153,695	Daily		Daily		Daily		Daily	
8. To ensure Performance Management and Reporting	1. Council committee meetings	12	R 171,287	R 1,098,757	1 Coun comm meeting		1 Coun comm meeting		1 Coun comm meeting		1 Coun comm meeting	
	2. Scheduled Council meetings with full preparation	12	R 171,287	R 1,098,757	1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting	
	3. Special Council meetings	6	R 85,644	R 549,378	1 Sp. Council meeting		1 Sp. Council meeting					
9. To ensure fair presentation of the annual financial statements by improving on the external audit opinions	1. Council meets the people	16	R 171,287	R 1,098,757					4 Coun meet the people			
10. To ensure effective communication with staff members	1. Completion of 2010/2011 Annual Report	1	R 214,109	R 1,373,446								
	2. Number of Management Performance Reports submitted to Municipal Manager	4	R 214,109	R 1,373,446					Performance reports to MM			
11. To ensure proper Customer Care and improvement in service rendering by finance staff	1. Development and maintenance of departmental leave register to avoid leave bottle neck	1	R 171,287	R 1,098,757					Established			
12. To ensure effective communication with staff members	1. Development and maintenance of proper attendance registers of staff	1	R 8,564	R 54,938	Monthly		Monthly		Monthly		Monthly	
	2. Attendance registers to be checked and verified by direct supervisor	18	R 38,540	R 247,220	Monthly		Monthly		Monthly		Monthly	
	3. Attendance registers to be approved by the Chief Financial Officer	18	R 38,540	R 247,220	Monthly		Monthly		Monthly		Monthly	
13. To ensure proper Customer Care and improvement in service rendering by finance staff	1. Improve on the previous year's audit opinion (2010/11 financial year) received from the A.G.	65%	R 642,327	R 4,120,139								
	2. Development of an Audit Outcome Recovery Plan in relation to the audit qualification identified in the external audit report received from AG with the assistance of Lower, Middle and Senior Management Staff	1	R 214,109	R 1,373,446								
14. To ensure proper Customer Care and improvement in service rendering by finance staff	1. HOD's Meetings	24	R 256,931	R 1,648,135	2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	
	2. Finance staff - Middle Management Meeting	24	R 256,931	R 1,648,135	2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings	
	3. Staff meetings in various towns, Pletoka, Marydale and Nienkieshoo	12	R 128,465	R 824,068	1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting	
15. To ensure proper Customer Care and improvement in service rendering by finance staff	1. Adherence and implementation of Customer Care Policy	75%	R 256,931	R 1,648,135					Established		Approved	
	2. Adherence to Batho Pele Principles by all staff	100%	R 256,931	R 1,648,135	Monthly		Monthly		Monthly		Monthly	
	3. Strategic Review Session with all Finance Staff	12	R 128,465	R 824,068	Monthly		Monthly		Monthly		Monthly	



FINANCE AND ADMIN				
VOTE - 0010	-40,315	No of hours	Total hours per year	Breakdown per Rand

	Expenses	Income
<b>Administrasie Stadsekreteraris Departement</b>		
Other Income (including building plan fees, certificates and copies and other revenue)		40,315
Employee related costs	-	
Employee social contributions	-	
Repairs and maintenance	-	
Interest paid	-	
General expenses	-	
	-	40,315

FINANCE AND ADMIN				
VOTE - 0020	-6,000,897	No of hours	Total hours per year	Breakdown per Rand

	Expenses	Income
<b>Administrasie Tesourie Departement</b>		
Penalties and collection charges (Street trading and bad debts recoverable)		1,613,455
Interest on external investments/interest earned		95,000
Interest on arrears - debtors		650,000
Fines - Boetes op Hondebelasting		15,000
<b>Government Grants and Subsidies:</b>		12,045,950
Equitable share		9,805,950
MSIG		790,000
SETA Allocation		-
FMG		1,450,000
<b>Other Income:</b>		145,850
Administration fees		35,000
Valuation certificates		45,000
Cash surplus		500
Research levy		350
Other revenue received		65,000
Bad debt recoverable		-
		-
Employee related costs	3,789,444	
Employee social contributions	295,905	
Depreciation and Collection costs	450,000	
Repairs and maintenance	230,000	
Interest paid	35,000	
General expenses	3,764,009	
	8,564,358	14,565,255

FINANCE AND ADMIN				
VOTE - 0024 & 0012	-72,000	No of hours	Total hours per year	Breakdown per Rand

	Expenses	Income
<b>Behuising Personeelskema en Vote 4130</b>		
Rental, facilities and equipment - Lease charges/Housing Leases		72,000
Repairs and maintenance	-	
<b>General expenses:</b>	-	
Administration costs	-	
Taxes	-	
Insurance	-	
	-	72,000

PUBLIC SAFETY				
VOTE - 0250	-	No of hours	Total hours per year	Breakdown per Rand

Lisensies en Verkeer

Fines - Court Fees and Traffic Violations  
Licences and Permits  
Income - Agency Services

Employee related costs  
Employee social contributions  
Repairs and Maintenance  
Interest paid  
General expenses

Expenses	Income
	-
	-
	-
-	
-	
-	
-	
-	
-	-

COMMUNITY AND SOCIAL SERVICES				
VOTE - 1150	-	No of hours	Total hours per year	Breakdown per Rand

Biblioteke

Grants and Subsidies:  
Library development  
Library other

Employee related costs  
Employee social contributions  
Repairs and Maintenance  
General expenses

Expenses	Income
	-
	-
-	
-	
-	
-	
-	
-	-

OVERALL TOTALS - INCOME

54,937,847

OVERALL TOTALS - EXPENDITURE

8,564,358

Priority of targets/vote indicators	Percentage	Amounts Splitted Expenditure	Amounts Splitted Revenue
1	15.00%	R 1,284,654	R 8,240,677
2	10.00%	R 856,436	R 5,493,785
3	5.00%	R 428,218	R 2,746,892
4	15.00%	R 1,284,654	R 8,240,677
5	15.00%	R 1,284,654	R 8,240,677
6	5.00%	R 428,218	R 2,746,892
7	2.00%	R 171,287	R 1,098,757
8	5.00%	R 428,218	R 2,746,892
9	2.00%	R 171,287	R 1,098,757
10	1.00%	R 85,644	R 549,378
11	10.00%	R 856,436	R 5,493,785
12	7.50%	R 642,327	R 4,120,339
13	7.50%	R 642,327	R 4,120,339
	100.00%	R 8,564,358	R 54,937,847



FINANCE AND ADMIN				
VOTE - 0022	-6,812,065	No of hours	Total hours per year	Breakdown per Rand

#### Eiendomsbelasting

Property rates  
Government Grants and Subsidies - State Property Rates  
General expenses

Expenses	Income
	6,812,065
-	-
-	-
-	6,812,065

FINANCE AND ADMIN				
VOTE - 0023	-172,830	No of hours	Total hours per year	Breakdown per Rand

#### Meent

Rental, facilities and equipment - lease charges  
Other income

Repairs and maintenance  
General expenses

Expenses	Income
	168,170
	4,660
-	-
-	-
-	172,830

FINANCE AND ADMIN				
VOTE - 0060	-350,000	No of hours	Total hours per year	Breakdown per Rand

#### Munisipale Geboue en Kantore

Rental, facilities and equipment - Lease charges and Sale of Municipal Assets

Repairs and maintenance  
General expenses:  
Administration costs  
Electricity  
Licensing  
Sanitation and Sewerage  
Insurance  
Water  
Radio license

Expenses	Income
	350,000
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	350,000

TECHNICAL DEPARTMENT				
VOTE - 0115	-25,090	No of hours	Total hours per year	Breakdown per Rand
<u>Begraafplaas</u>		Expenses	Income	
Other Income: Tombfees			25,090	
Repairs and maintenance		-		
General expenses		-		
		-	25,090	

TECHNICAL DEPARTMENT				
VOTE - 0150	-	No of hours	Total hours per year	Breakdown per Rand
<u>Brandweer</u>		Expenses	Income	
Other income			-	
Repairs and maintenance		-		
General expenses		-		
		-	-	

TECHNICAL DEPARTMENT				
VOTE - 0165	-	No of hours	Total hours per year	Breakdown per Rand
<u>Noodrampbestuur</u>			Expenses	Income
Other Income				-
Repairs and maintenance			-	
General expenses			-	
			-	-

TECHNICAL DEPARTMENT				
VOTE - 0140	-20,000	No of hours	Total hours per year	Breakdown per Rand
<u>Kampeerterreine</u>			Expenses	Income
Rental, facilities and equipment				20,000
Repairs and maintenance			-	
General expenses			-	
			-	20,000

TECHNICAL DEPARTMENT				
VOTE - 0200	-22,500	No of hours	Total hours per year	Breakdown per Rand
<u>Openbare Werke</u>			Expenses	Income
Rental, facilities and equipment				15,000
Other Income				7,500
Employee related costs			-	
Employee social contributions			-	
Repairs and maintenance			-	
Interest paid			-	
General expenses			-	
			-	22,500

TECHNICAL DEPARTMENT				
VOTE - 0141	-	No of hours	Total hours per year	Breakdown per Rand
<u>Parke en Ontspanningssterreine</u>			Expenses	Income
Other Income				-
Employee related costs			-	
Employee social contributions			-	
Repairs and maintenance			-	
Interest paid			-	
General expenses			-	
			-	-

TECHNICAL DEPARTMENT				
VOTE - 0390	-3,739,158	No of hours	Total hours per year	Breakdown per Rand
<u>Reinigingsdienste</u>			Expenses	Income
Service charges				2,250,000
Government Grants and Subsidies - Equitable Share				1,457,358
Other Income - Gardenrefuse and Garbage				31,800
Employee related costs			-	
Employee social contributions			-	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			-	
Grants and Subsidies - Free basic services			-	
General expenses			-	
			-	3,739,158

TECHNICAL DEPARTMENT				
VOTE - 0360	-7,209,092	No of hours	Total hours per year	Breakdown per Rand
<u>Riool</u>			Expenses	Income
Service charges				4,891,322
Government Grants and Subsidies - Equitable Share				2,317,770
Other Income				-
Employee related costs			-	
Employee social contributions			-	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			-	
Grants and Subsidies - Free basic services			-	
General expenses			-	
			-	7,209,092

TECHNICAL DEPARTMENT				
VOTE - 1360	-	No of hours	Total hours per year	Breakdown per Rand
<u>Vliegveld</u>			Expenses	Income
Other Income				-
Repairs and maintenance			-	
General expenses			-	
			-	-

TECHNICAL DEPARTMENT				
VOTE - 0300	-12,352,880	No of hours	Total hours per year	Breakdown per Rand
<u>Elektrisiteitsdiens</u>			Expenses	Income
Service charges				10,618,680
Government Grants and Subsidies - Equitable Share				1,654,200
Other Income				80,000
Employee related costs			-	
Employee social contributions			-	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			-	
Interest paid			-	
Bulk purchases			-	
Grants and Subsidies - Free basic services			-	
General expenses			-	
			-	12,352,880

TECHNICAL DEPARTMENT				
VOTE - 0340	-9,556,662	No of hours	Total hours per year	Breakdown per Rand
<u>Waterdiens</u>			Expenses	Income
Service charges				7,412,800
Government Grants and Subsidies - Equitable Share				2,108,862
Other Income - Charges for in/re-installation				35,000
Employee related costs			-	
Employee social contributions			-	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			-	
Interest paid			-	
Bulk purchases			-	
Grants and Subsidies - Free basic services			-	
General expenses			-	
			-	9,556,662

Department: Office of the Technical Manager  
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending		Month Ending		Month Ending		Month Ending	
					Jul-11		Aug-11		Sep-11		Oct-11	
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1. Provision of services	1. Supervision over all technical staff											
	Cemetary	0	40,600	-	3,383.33		3,383.33	-	3,383.33	-	2,941.67	
	Fire Brigade	0	31,500	-	2,625.00		2,625.00	-	2,625.00	-	1,902.92	
	Disaster Management	0	30,000	-	2,500.00		2,500.00	-	2,500.00	-	6,666.67	
	Camping Sites and Parks and Recreation	0	1,351,094	-	112,591.17		112,591.17	-	112,591.17	-	102,828.00	
	Public Works	28	6,519,303	-	543,275.25		543,275.25	-	543,275.25	-	461,888.67	
	Refuse Removal	18	4,122,564	-	343,547.00		343,547.00	-	343,547.00	-	329,186.83	
	Sewerage	23	5,658,648	-	471,554.00		471,554.00	-	471,554.00	-	248,940.67	
	Airport and Health	0	35,000	-	2,916.67		2,916.67	-	2,916.67	-	4,677.17	
	Electricity	6	11,696,336	-	974,694.67		974,694.67	-	974,694.67	-	668,178.67	
	Water	13	6,281,798	-	523,483.17		523,483.17	-	523,483.17	-	399,576.50	
2. Eradicate backlogs in infrastructure	1. Provide household with potable water	0 sites	-	-	0		0		0		0	
	2. Number of town establishment completed project	0 sites	-	-	0		0					
3. Provision of sustainable basic services	1. Provide basic sanitation to households	0 sites	-	-	0		0					
	2. Provide basic electricity to households	0 sites	-	-	0		0					
	3. Provide basic water to households	0 sites	-	-	Completed		0					
4. Provision of bulk and land services	1. Construction of waste water (refuse site)	1 each	2,166,000	2,166,000	180,500		180,500		180,500		180,500	
	2. Marydale graveyard	1 Town	2,835,364	2,835,364	236,280		236,280		236,280		236,280	
	3. Tar roads	1 Town	5,244,636	5,244,636	437,053		437,053		437,053		437,053	
4.1 EPWP	4. EPWP	EPWP Projects	1,449,000	1,449,000	120,750		120,750		120,750		120,750	
5. Maintenance of public facilities	1. Maintenance of electricity networks	Prieska		-	Prieska		Prieska		Prieska		Prieska	
	2. Bulk purchase of electricity	Prieska			Prieska		Prieska		Prieska		Prieska	
	3. Free basic electricity	2330		-	2330		2330		2330		2330	
	4. Maintenance of purification plants & reticulation	44016		-	3668		3668		3668		3668	
	5. Bulk purchases of water	Prieska		-	Prieska		Prieska		Prieska		Prieska	
	6. Free basic water	2450		-	2450		2450		2450		2450	
	7. Maintenance of recreation, parks & sport facilities	5		-	5		5		5		5	
	8. Maintenance of council buildings	12		-	12		12		12		12	
	9. Maintenance of Cemeteries	4		-	4		4		4		4	
	10. Maintenance of Libraries	4		-	4		4		4		4	
	11. Maintenance of Commonage Land	33000hect		-	33000hect		33000hect		33000hect		33000hect	
	12. Maintenance of fire brigade	1		-	1		1		1		1	
	13. Disaster Management	3 towns		-	3towns		3 towns		3 towns		3 towns	
	14. Maintenance of Airport	1		0	1		1		1		1	

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending		Month Ending		Month Ending		Month Ending	
					Jul-11		Aug-11		Sep-11		Oct-11	
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
6. Waste Management	1. Deliver of refuse removal service	3 towns		0	3 towns		3 towns		3 towns		3 towns	
	2. Free basic refuse removal	2450		0	2450		2450		2450		2450	
	3. Deliver of sewerage & sanitation	3 towns		0	3 towns		3 towns		3 towns		3 towns	
	4. Free basic sewerage & sanitation	2222		0	2222		2222		2222		2222	
7. Planning and Strategies	1. Develop a water strategy and management plan	1 Plan	DWAF will assist	0	0		0		0		0	
	2. Develop a Spatial Development Framework & Plan	1 Plan	0	0	0		0		0		0	
8. Transport Management	1. Maintenance of municipal roads	88 km	0	0	88 km		88 km		88 km		88 km	
9. Housing delivery and land development		0	0	0	0		0		0		0	
10. To ensure effective communication with staff members	1. HOD's Meetings			24								
	2. Technial staff - Middle Management Meetings			24								
	3. Staff meetings in various towns, Prieska, Marydale and Niekerkshoop			12								

[illegible]



TECHNICAL DEPARTMENT				
VOTE - 0115	40,600	No of hours	Total hours per year	breakdown per Rand
<u>Begraafplaats</u>			Expenses	Income
Other income				-
Repairs and maintenance			35,000	
General expenses			5,600	
			40,600	-

TECHNICAL DEPARTMENT				
VOTE - 0150	31,500	No of hours	Total hours per year	breakdown per Rand
<u>Brandweer</u>			Expenses	Income
Other income				-
Repairs and maintenance			31,500	
General expenses			-	
			31,500	-

TECHNICAL DEPARTMENT				
VOTE - 0165	30,000	No of hours	Total hours per year	breakdown per Rand
<u>Noodrampbestuur</u>			Expenses	Income
Other income				-
Repairs and maintenance			30,000	
General expenses			-	
			30,000	-

TECHNICAL DEPARTMENT				
VOTE - 0140	14,000	No of hours	Total hours per year	breakdown per Rand
<u>Kampeerterreine</u>			Expenses	Income
Rental, facilities and equipment				-
Repairs and maintenance			10,000	
General expenses			4,000	
			14,000	-

TECHNICAL DEPARTMENT				
VOTE - 0200	6,519,303	No of hours	Total hours per year	breakdown per Rand
<u>Openbare Werke</u>			Expenses	Income
Rental, facilities and equipment				-
Other Income				-
Employee related costs			4,001,602	
Employee social contributions			974,690	
Repairs and maintenance			850,000	
Interest paid			228,000	
General expenses			465,011	
			6,519,303	-

TECHNICAL DEPARTMENT				
VOTE - 0141	1,337,094	No of hours	Total hours per year	breakdown per Rand
<u>Parke en Ontspanningsterreine</u>			Expenses	Income
Other Income				-
Employee related costs			1,038,690	
Employee social contributions			181,229	
Repairs and maintenance			63,150	
Interest paid			-	
General expenses			54,025	
			1,337,094	-

TECHNICAL DEPARTMENT				
VOTE - 0390	4,122,564	No of hours	Total hours per year	breakdown per Rand
<u>Reinigingsdienste</u>			Expenses	Income
Service charges				-
Government Grants and Subsidies - Equitable Share				-
Other Income - Gardenrefuse and Garbage				-
Employee related costs			1,750,500	
Employee social contributions			256,826	
Bad debt - Provision for bad debt			257,130	
Repairs and maintenance			351,000	
Grants and Subsidies - Free basic services			1,457,358	
General expenses			49,750	
			4,122,564	-



TECHNICAL DEPARTMENT				
VOTE - 0360	5,658,648	No of hours	Total hours per year	breakdown per Rand
<u>Riool</u>				
Service charges				-
Government Grants and Subsidies - Equitable Share				-
Other Income				-
Employee related costs			1,747,597	
Employee social contributions			407,635	
Bad debt - Provision for bad debt			500,000	
Repairs and maintenance			570,000	
Grants and Subsidies - Free basic services			2,317,770	
General expenses			115,646	
			5,658,648	-

TECHNICAL DEPARTMENT				
VOTE - 0400	15,000	No of hours	Total hours per year	breakdown per Rand
<u>Vliegveld</u>				
Other Income				-
Repairs and maintenance			15,000	
General expenses			-	
			15,000	-

TECHNICAL DEPARTMENT				
VOTE - 0300	11,696,336	No of hours	Total hours per year	breakdown per Rand
<u>Elektrisiteitsdiens</u>				
Service charges				-
Government Grants and Subsidies - Equitable Share				-
Other Income				-
Employee related costs			850,060	
Employee social contributions			90,240	
Bad debt - Provision for bad debt			205,130	
Repairs and maintenance			540,000	
Interest paid			124,000	
Bulk purchases			8,185,840	
Grants and Subsidies - Free basic services			1,654,200	
General expenses			46,866	
			11,696,336	-

TECHNICAL DEPARTMENT				
VOTE - 0190	20,000	No of hours	Total hours per year	breakdown per Rand
<u>Gesondheid</u>				
Other Income				-
Repairs and maintenance			-	
General expenses			20,000	
			20,000	-

Totals	35,766,843	11,695,000
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TECHNICAL DEPARTMENT				
VOTE - 0340	6,281,798	No of hours	Total hours per year	breakdown per Rand
<u>Waterdiens</u>				
Service charges				-
Government Grants and Subsidies - Equitable Share				-
Other Income - Charges for in/re-installation				-
Employee related costs			1,460,263	
Employee social contributions			358,070	
Bad debt - Provision for bad debt			278,090	
Repairs and maintenance			400,000	
Interest paid				
Bulk purchases			1,250,000	
Grants and Subsidies - Free basic services			2,108,862	
General expenses			426,513	
			6,281,798	-

TECHNICAL DEPARTMENT				
VOTE - CAPITAL	-	No of hours	Total hours per year	breakdown per Rand
<u>Capital funding by source</u>				
National Government - Amounts allocated for the year (MIG)				10,246,000
Internally Generated Funds - Refer to surplus				-
Capital expenditure by Vote			10,246,000	
Planning and Development - Tar Roads			5,244,636	
Waste Water (Refuse Site)			2,166,000	
Marydale - Graveyard			2,835,364	
			10,246,000	10,246,000

TECHNICAL DEPARTMENT				
VOTE - EPWP	-	No of hours	Total hours per year	breakdown per Rand
<u>EPWP</u>				
EPWP			1,449,000	1,449,000
			1,449,000	1,449,000

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COMMUNITY AND SOCIAL SERVICES				
VOTE - CODE	1,000,000s	No. of hours	Total hours per year	Breakdown per Board
<b>Subtotal:</b>				
Grants and Subgrants				
Library development (infrastructure development, assessments, promotion and outreach programs)				
Employee related cost				
Grants and non contributions				
Program and Maintenance and Capital Expenses				
Grants and Subgrants - Library development				

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FINANCIAL AND OTHER			
NOTE		2008	2007
		(\$ in Millions)	(\$ in Millions)
		Total Assets per share	Book Value per Share
		Expenses	Income
<b>Administrative Expenses</b>			
Depreciation and amortization charge			
Interest on assumed transaction			
Interest on accounts payable			
Fees: Broker or Underwriter			
Government Grants and Subsidies			
Equity-based share			
Other			

FINANCIAL AND ACCOUNTS					
Y008 - 2024 & 2025		11-2025	No. of offices	SMP	EMPLOYMENT BY YEAR
<u><b>Subsidies Payable/Receivable</b></u>					
				<u>Expenses</u>	<u>Income</u>
Rental, facilities and equipment - Lease charge					
Repairs and maintenance					
General expenses:				11-2025	
Administration costs					
Taxes					
Insurance				11-2025	

Priority of large/medium indicators	Percentage	Amount, \$ million Expenditure	Amount, \$ million Revenue
1	11.00%	511,500	207,700
2	10.00%	470,000	87,000
3	1.00%	52,000	87,000
4	2.00%	1,172,000	700,000
5	1.00%	181,500	58,000
6	1.00%	1,560,000	400,000
7	1.00%	1,560,000	400,000
8	1.00%	520,000	87,000
9	1.00%	520,000	87,000
10	1.00%	520,000	87,000
11	1.00%	254,000	140,000
12	11.00%	511,500	207,700
13	0.01%	425,000	100,000
14	0.01%	425,000	100,000
15	99.9%	7,100,000	3,900,000

**Reconciliation of Departmental Votes**

	<b>Income</b>	<b>Expenses</b>
<b>Municipal Manager</b>	588,000	5,657,007
<b>Office of the CFO</b>	54,937,847	8,564,358
<b>Corporate Service Manager</b>	2,901,473	7,089,112
<b>Technical Manager - Other</b>	-	35,766,843
<b>Technical Manager - EPWP</b>	1,449,000	1,449,000
<b>Technical Manager - MIG</b>	10,246,000	10,246,000
	<b>70,122,320</b>	<b>68,772,320</b>
<b>Surplus</b>	<b>1,350,000</b>	